

## Hingham Parochial Church Council Meeting held at Andrew's Church on 6 July 2022

Present: Richard Till (Lay Chair), Revd Peter Trett, Nicola Trett, Sheila Day, Gill Else, Chris Turner, James Hampton-Till, Steph Murfitt, Caroline Money,

Agenda Item	Key points from discussion	Action
1. Opening Prayer	Peter opened the meeting with prayer	
2. Apologies for Absence	Apologies were received from Elaine Skelly, Jean Batchelor and Sarah Jane Osborn.	
3. Presentation	The presentation on Generous Giving has been moved to the September PCC meeting.	
4. Minutes of the last meeting	Minutes of the PCC meeting held on 4 May 2022 were agreed by the PCC.	
5. Action Log	The PCC reviewed the Action Log and noted the progress made in all areas. Discussed the quiz and agreed it would be held on Saturday 17 <sup>th</sup> September 2022	<ul style="list-style-type: none"> <li>• Richard/Steph to organise quiz</li> </ul>
6. Standing Committee	<p>6.1 Follow up from APCM; Caroline Money appointed as Secretary. Sheila Day appointed as Treasurer; all agreed to these appointments. Electoral Roll Officer to be advertised to the congregation.</p> <p>6.2 Standing Committee membership; It was agreed that the membership would be Peter Trett (representing the Ministry Team), Richard and Caroline (Churchwardens and Secretary) and Sheila (Treasurer).</p> <p>6.3 Appoint sidepersons; All sidepersons happy to stand again. Thanks were recorded to all the side persons. Discussed sides persons guiding the congregation to go up to communion.</p> <p>6.4 Appoint safeguarding officer. Nadine Randell is no longer the safeguarding lead for the benefice. All <b>agreed</b> James Hampton-Till to be the Safeguarding Officer, subject to training and checks etc.</p> <p>6.5 Website; Richard outlined the change to the website for this PCC, which will make it easier to post content. <b>Agreed</b> to change to new site, with link from the current benefice website. <b>Agreed</b> the new logo developed by Richard. Caroline updated on a proposal for joining the communications between the new two Benefices.</p>	<ul style="list-style-type: none"> <li>• Recruit Electoral Roll officer</li> <li>• Caroline to write to thank side people and raise duties.</li> <li>• Amend safeguarding contact details</li> </ul>
7. Finance	<p>Sheila Day presented an update on the finance; restricted funds £94,096.00, unrestricted £28,395, Total £122,491. The PCC noted a contribution of £10,500 (20%) to the parish share has been made. The Standing Committee produced a parish budget which was circulated and discussed. The organist fees were discussed. It was <b>agreed</b> to increase the organist fees to £175 per month from 1st September. Propose; Peter. Seconded; James, all <b>agreed</b>. The budget was <b>agreed</b>; proposed; Chris. Seconded; Nicky. This will be produced yearly at the beginning of the annual year. The discussion about the Parish Legacy Officer and Policy delayed until presentation in September.</p>	<ul style="list-style-type: none"> <li>• CM to write to Peter</li> </ul>

8. Project Update	<p>7.1 Facilities Project; Caroline gave update. Total raised during June was £4242. Total raised to date now £80332. Caroline asked the PCC to consider making a £10,000 donation to the project, to show over 50% raised. The PCC <b>agreed</b> to guarantee the £10k. Proposed; James. Seconded; Steph. All <b>agreed</b>. Bids for larger grants submitted to Joseph Rank Trust, Cornerstone/National Churches Trust and Garfield Weston Foundation. As part of the Grants, we need to have a maintenance plan. James discussed with PCC the draft plan he produced. Plan <b>agreed</b> and to be reviewed every year in May.</p> <p>7.2 Building works; Ringers Floor. Inspection to take place this month.</p>	<ul style="list-style-type: none"> <li>• Locate the 'Terrier'</li> </ul>
9 Deanery Synod report	<p>James reported that there had not been a Deanery Synod meeting.</p>	
10 Interregnum Update	<p>Richard reported that we approached Scoulton and Woodrising PCC to see if they wanted to merge with Hingham, but their vote did not support this proposal, It was agreed to keep our offer on the table. Caroline reported that the current tenants at the Rectory have left and the Archdeacon has decided to relet on a minimum 6 month lease. Richard explained that John Edmondson has stood down as Rural Dean and Sue Strutt has been appointed by the Bishop to continue the work to join the 2 Benefices.</p>	<ul style="list-style-type: none"> <li>• Invite Sue to our next PCC meeting</li> </ul>
11 Services and Events	<p>11.1 Harvest Festival; Ministry Team to arrange</p> <p>11.2 December Events; 'J'John is coming to Hingham on 16th December, to do a Christmas Carol Service, at Sports Hall, and will be an ecumenical event. 11 December, we have been invited to take part at a Christmas Market at Sports Hall, providing a church choir. Richard is organising this.</p>	<ul style="list-style-type: none"> <li>• Ministry Team to confirm Harvest dates</li> </ul>
12. Any other business	<p>12.1 Services A complaint was received about the number of communion services taking place on Sunday at 10am. PCC agreed to the format of 2 Morning Prayer and 2 communion services a month, unless the Christian calendar calls for this to change.</p> <p>12.2 Communion Helper; Gill raised the need for another helper to administer the chalice, as agreed by the Bishop.</p> <p>12.3 Stage box; Chris requested £200 for a further stage box to help on the piano/pulpit side. <b>Agreed</b> by the PCC.</p>	<ul style="list-style-type: none"> <li>• CM to give update in Newsletter</li> <li>• Request for communion helpers in Hingham church newsletter.</li> </ul>
13 Closing Prayer	<p>Peter closed the meeting with prayer at 8.50pm</p>	
14 Date of next meeting	<p>7pm Monday 5 September 2022</p>	