

Hingham Parochial Church Council Meeting held at St Andrew's Church on 7 November 2022

Present: Richard Till (Lay Chair), Revd Peter Trett, Jean Batchelor, Gill Else, Nicola Trett, Steph Murfitt, Elaine Skelly, Sheila Day, James Hampton, Chris Turner, Caroline Money,

Agenda Item	Key points from discussion	Action
1. Opening Prayer	Jean Batchelor opened the meeting with prayer	
2. Apologies for Absence	No apologies were received.	
3. Minutes of the last meeting	These were agreed . Two decisions were made via email in between PCC meetings; proposal to establish a community pantry at St Andrews and appointment of Archaeologists, both agreed .	
4. Action Log	The actions were noted on the Action Log.	<ul style="list-style-type: none"> • CM to send safeguarding training link
5. Project Update	<p>5.1 Facilities Project; Caroline reported that since the last PCC meeting we had received £40,000 in grants. There are 2 outstanding applications to other funders. Our total raised so far is £131,000, however the project costs are rising; currently at £200,000. A pre-contract meeting has been arranged by the Architect for 22 November. This will include an update on works to connect to main sewer. It is hoped that we could issue notice to start work to the contractors in January, with work starting in March. There are some further discussions to be had about the kitchen use in the future. Agreed to set up sub group to look at future kitchen needs. Discussed the revised costs produced by the Architect. Peter mentioned it would be possible to create a temporary screen.</p> <p>5.2 Ringers Floor; Inspection report requested for this meeting.</p>	<ul style="list-style-type: none"> • Caroline to set up kitchen sub group • CM to send architect's revised scope of works
6. Parish Share	Richard discussed the Parish Share paper; Hingham are on track to pay £18,090 by the end of the year (34%). It was noted that the parish share for 2023 was £67,063, but with the proposed merger with the Shellrock Group, it is hoped that this will reduce. Agreed that we continue with our contributions, appreciating that we could not pay it in full, as our finances do not enable us to pay more.	
7. Finance	Sheila Day sent an update on the finances. Total £113,787 of which restricted is £96,132. Unrestricted is £17,655, but this includes the £10,000 allocated to the Facilities Project and £3,221 to go back to Shared Access due to overpayment. The PCC noted that the Parish Share contribution is now £15,000; 28% of the total due.	
8. Safeguarding Report	There was nothing to report.	
9. Deanery Synod Report	There has not been a meeting.	
10. Quinquennial Update	A report from the Architect was received early this evening, providing an update on the inspection and works carried out in July 2022. The summary of priorities was discussed and it was agreed that further discussion was needed once PCC members had read the report.	<ul style="list-style-type: none"> • Caroline to circulate the report
11. Interregnum update	Richard reported that the parish profile was sent to the Bishop and Archdeacon on 31 October and we are waiting to hear when the recruitment process will begin.	
12. Services and Events	12.1 December events; Children's Activities morning planned on Saturday 3 December 10 – 12 noon run by Sue Hall and Janet Allison. On Sunday 11 December, there is a Christmas Craft Fair at Sports Hall, with choir and stall. A flyer and poster have been produced advertising our Christmas	<ul style="list-style-type: none"> • Richard to talk to Dale about service on 27 November.

	<p>Services, using the Church of England's theme, including a service of nine lessons and carols on Wednesday 14 December and the Light of the World at 4.30pm on Christmas Eve. Agreed to add the Church of England liturgy as part of the 'Follow the star, the great invitation'. Gill mentioned concerns about covid with large numbers e.g. Light of the World and helping at event.</p> <p>12.2 Communion Helpers; Richard Till, James Hampton and Caroline Money are willing to be Communion Helpers. The PCC agreed these appointments. Peter Trett offered to provide the supervision, as we do not have an incumbent.</p> <p>12.3 Extra help needed to support St Andrews. Caroline hadn't received any response to the email asking for additional help with the current things that Jean helped with. Discussed the different elements of the help needed. Agreed that need to review the costs of the floodlighting costs. Agreed - Peter taking on floodlighting co-ordination. (after the meeting Steph agreed to do the locking rota)</p>	<ul style="list-style-type: none"> Richard to work out the costing of the floodlighting.
<p>13. Any other business</p>	<p>13.1 Community Pantry; James thanked the PCC for agreeing to the pantry concept. He explained the purpose of the pantry, mentioned that donations were still needed and it was agreed that all items donated for the Foodbank would go to the pantry, meaning those in need did not need to travel to a foodbank or need to register.</p> <p>13.2 Support over winter; community venues are being asked to offer 'warm spaces'. We are going to be hampered by the loss of the kitchen space and will know more when this will happen after the pre-contract meeting. Discussed offering a soup drop in event, Saturday lunchtimes, with activities for children, families etc, but given the difficulties of our loss of facilities, agreed we could support any town event.</p> <p>13.3 Messy Church; Janet and Sue are keen to help but want to ask the PCC what they want from Messy Church i.e. age, what are we trying to provide. There are at least 3 other Mother and Toddler Groups already running in the town. PCC agreed the focus was families.</p> <p>13.4 Alpha course; John and Jill Edmondson will be running an Alpha course from January, for 10 weeks. We will be promoting this during our December events.</p> <p>13.5 Church Flowers; Agreed that the theme for Advent would be Holly and Ivy for window sills, a more sustainable theme linked to our Eco Church Award.</p> <p>13.6 Old Electric Heaters – Peter reported that these might go to another church, waiting to hear, following an appeal in the EDP.</p> <p>13.7 Log splitter- Peter reported that this is missing from the shed at the rectory. The Shed and content belongs to the PCC and not the Rectory.</p> <p>13.8 Star on tower over Christmas; Agreed to investigate the options, Peter will make a star.</p> <p>13.9 Drone; Nicola offered her grandson's drone for use at the church.</p> <p>13.10 Jean Bachelor; PCC thanked Jean for her time and contribution to church and PCC over the years.</p> <p>13.11 Cemetery Lights; The Town Council have been informed and investigating the issues.</p>	<ul style="list-style-type: none"> Promote the need for donations to the pantry in the church newsletter (Caroline) and at Sunday's 10am Service (Jean) Caroline to email flower arrangers with theme for Advent and include in church newsletter
<p>14 Closing Prayer</p>	<p>Peter closed the meeting at 8.33pm with a prayer</p>	
<p>15 Date of next meeting</p>	<p>Wednesday 4 January, 7pm in St Andrew's Church</p>	