

## Hingham Parochial Church Council Meeting held at St Andrew's Church on 1 March 2023

**Present:** Richard Till (Lay Chair), Revd Peter Trett, Gill Else, Nicola Trett, Steph Murfitt, Sheila Day, James Hampton, Caroline Money, Dale Southall

Agenda Item	Key points from discussion	Action
1. Opening Prayer	Peter opened the meeting with prayer	
2. Apologies for Absence	Apologies were received from Elaine Skelly.	
3. Minutes of the last meeting	These were <b>agreed</b> . One decision was made via email in between PCC meetings; Electrical work in church entrance and Tower room (£600); <b>agreed virtually</b> .	
4. Action Log	The actions were noted on the Action Log.	
5. Interregnum Update	5.1 Recruitment of priest in charge. Richard reported that there had been no applicants. The Parish Profile is being reviewed and we are aiming to advertise the post again from early March, with interviews in May. The diocese has confirmed that the new rectory will be 3 Lonsdale Crescent, Hingham NR9 4ND.	
6. Standing Committee	6.1 St George's Flag; Standing Committee agreed to replacement flag, costing £200	
7. Finance	7.1 Update on financial statements given by Sheila. Accounts are with the Auditors. The diocese awarded us an Energy Grant of £8750. The PCC noted that the Parish Share contribution is now £3,000; 6% of the total due. £50,705 outstanding. Parish Giving Scheme is now set up and we need to get this established. 7.2 Budget plan – Standing Committee has not met to develop Budget Plan, draft produced. <b>Agreed</b> Standing Committee to review and bring back to next PCC.	<ul style="list-style-type: none"> <li>• Ministry Team to identify Sunday for Gift Day and link to the Parish Giving Scheme.</li> <li>• Standing Committee to develop parish budget for 2023</li> </ul>
8. Project Update	8.1 Ruth (architect) has finally been in touch with a proposed start date of 24 April, with completion on 15 July. The overall provisional figure from the contractor is totally £114,048.27 which allows a contingency sum of £10,000. This has increased by £5,000 in relation to the road connection. However it is hoped that the successful contractor may have reduced costs. Proposed by Sheila Day seconded by Steff Murfitt to proceed. All <b>agreed</b> . 8.2 Ringers Floor; the specification has been produced and out to tender until mid March. The quote for the provision of the consultancy services has been circulated to the PCC for decision. The quote was proposed by Peter Trett seconded by Nicola Trett. All <b>agreed</b> . Peter mentioned that the Heritage Fund would be able to fund part of these costs.	<ul style="list-style-type: none"> <li>• Caroline to confirm with Ruth to proceed.</li> <li>• Caroline to confirm with Ruth to proceed.</li> </ul>
9. Safeguarding Report	There was nothing to report.	
10. Deanery Synod Report	There has not been a meeting.	
11. Messy Church	Caroline reported that Messy Church for all ages is now taking place every 4 <sup>th</sup> Wednesday, run by Sue and Janet.	

12. Services and Events	<p>12.1 Lent and Easter events; Lent course starts tomorrow. Easter services are planned.</p> <p>12.2 Coronation; A Hingham Churches Together service is planned on Sunday 7<sup>th</sup> May at St Andrew's, followed by The Big Lunch in 3 locations across Hingham</p> <p>12.3 Songs of Praise; Dale will hold this service on 12 March.</p>	
13. Any other business	<p>13.1 Community Pantry; Agreed to relocated to book case area and move fridge freezer. James applied to 2 grants for a new fridge freezer.</p> <p>13.2 Charity Commission and constitution; need to review the constitution which currently has the charitable objects as 'towards church expenses', to bring in line with changes to charity regulations. Charity Commission provide template for constitution. <b>Agreed</b> to develop constitution.</p> <p>13.3 APCM; date for APCM confirmed as 16<sup>th</sup> or 23 April. Electoral Roll Officer needed to update roll – James agreed to take this role on.</p> <p>13.4 Hand bells; Paulina Powell has asked if they could borrow the hand bells for a local group in Yorkshire to use. PCC discussed this and although want to be helpful, concern about the bells being used so far away, and we feel we should wait until new incumbent is appointed and we are clear about the future use.</p> <p>13.5 Pancake Evening; £102 raised, 37 people attended. Thank you to everyone.</p>	<ul style="list-style-type: none"> <li>• CM to draft charity governing document, using charity commission template</li> <li>• CM to send James the electoral roll information.</li> <li>• CM to confirm the APCM date</li> <li>• CM to reply to Paulina re the bells.</li> </ul>
13 Closing Prayer	Peter closed the meeting at 7.50pm with a prayer	
14 Date of next meeting	Wednesday 3 May, 7pm in St Andrew's Church	