

Hingham Parochial Church Council Meeting held at St Andrew's Church on 5 July 2023

Present: Richard Till (Lay Chair), Revd Peter Trett, Gill Else, Nicola Trett, Steph Murfitt, Elaine Skelly, James Hampton, Janet Southall, Dale Southall, Caroline Money

Agenda Item	Key points from discussion	Action
1. Opening Prayer	Dale opened the meeting with prayer	
2. Apologies for Absence	No apologies received.	
3. Minutes of the last meeting	The minutes of the meeting on 3 May 2023, previously circulated were agreed .	
4. Action Log	The actions were noted on the Action Log. Peter has spoken to Andy re the community cupboard, and they provide a place to store food etc.	
5. Parish Giving	Generous Giving week held in June. Information shared with the congregation. Will monitor the take up once have access to the Parish Giving Scheme site.	
6. Standing Committee	6.1 Interregnum Update; the parish profile has now been sent to the Diocese. We are awaiting confirmation of the recruitment timescale and interview date. Richard talked to the Archdeacon this week, who assures it will be advertised soon. No news on the new Rectory.	
7. Finance	7.1 Update on financial statements submitted by Bridget. The current account is £25,017.49, the savings account is £30,762.22 7.2 The PCC noted that the Parish Share contribution is now £10,500; 20% of the total due. £43,205 outstanding. Our parish share for 2023 is £52,955 i.e. £4413 a month. Caroline asked the Treasurer if we can pay more, but this seems unlikely given our budget. Agreed to stay with the current contribution. Bridget Foreman started process of getting access to bank accounts, first invoice received for £54 for 4.5 hrs.	
8. Project Update	8.1 Facilities Project; Contractors started on site. Progress has been slow, but due to be completed by end August 23. No invoices received as yet. Peter will lead on the sale of the pews, will let PCC know costs once valued. 8.2 Ringers Floor and Tower; the specification has been produced and awaiting outcome of tenders submitted. Need to start on applying to grants for the works.	Start grant applications for Ringers Floor

9. Safeguarding Report	There was nothing to report.	
10. Deanery Synod Report	There has not been a meeting.	
11. Maintenance Plan	James discussed the annual review of the maintenance plan. Noted that fire extinguishers checked annually. Agreed to review the plan and update - Peter to do this.	Peter to review and update the timescales with Richard.
12. St Andrew's Pantry; review	The pantry was started last October. It was noted that there is a higher demand towards the end of the month. The fridge is in place. Original idea was to be registered with Community Pantry. We have applied to funding, but not successful as our area seen as 'too economically buoyant'. Aware of the Community Cupboard also run in Hingham at Copper Lane. Agreed to continue along the lines of a foodbank. Review in 6 months.	Promote to congregation to encourage more giving.
13. Services and Events	13.1 Harvest Festival; This will take place on 15 October 13.2 Remembrance Service; this will take place on Sunday 12 November, 3pm 13.3 All Souls Service; this will take place on 2 November, 7pm	
14. Any other business	14.1 Benefice wide pilgrimage e.g. Israel 2025; Cost would be approx. £2k per person, organised by McCabe Travel (www.mccabe-travel.co.uk) 14.2 Safeguarding Plan circulated will be reviewed at the next meeting. James will be take forward the monitoring of the DBS checks as no central log in place 14.3 Security during school holidays; aware of some issues during holidays. To investigate the CCTV options 14.4 Distribution of bread and wine; Peter asked if PCC still happy with the options, PCC agreed to continue.	Caroline to promote in church news and Benefice newsletter James to monitor DBS checks. Richard to investigate the costings
15. Closing Prayer	Peter closed the meeting at 8.06pm with a prayer	
Date of next meeting	Wednesday 6 September, 7pm in St Andrew's Church	